

## Manna Gum Community House



## Finances policy

### Policy Statement

We are committed to managing Manna Gum Community House finances responsibly, efficiently and effectively. We make sure we have proper controls, reporting, accounting standards, and auditing measures in place to ensure our resources are used wisely and only for the purposes set out in Manna Gum Community House governing documents.

### Why we have this policy

We have this policy to make sure we manage our finances to a high standard, meet all legal and ethical responsibilities and demonstrate our suitability for funding.

The policy identifies the supporting documents the Committee of Management requires to be developed, implemented, regularly reviewed and reported on, so that Manna Gum Community House is financially sustainable, can meet all its financial obligations and effectively manages resources to deliver services and activities to a high standard.

### Required procedures, plans and guidelines

Procedures	Plans & Guidelines
<ul style="list-style-type: none"><li>Fraud Risk Management Policy</li><li>Annual Financial Review</li><li>Compliance with changing accounting standards procedures</li><li>Annual budget</li><li>Banking and EFT Procedures</li><li>Credit Card Procedures</li><li>Board induction</li></ul>	<ul style="list-style-type: none"><li>Register of conflict of interest (Board)</li><li>Australian Accounting Standards</li></ul>

Date approved: August 2023

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